

FACTS Grant & Aid Assessment will be conducting the financial need analysis for Hope Lutheran School for the upcoming 2019-2020 school year. Families applying for financial aid will need to complete an application and submit the necessary supporting documentation to FACTS Grant & Aid Assessment by April 19<sup>th</sup>, 2019. There is a nonrefundable \$35 application fee. The school does not want the application fee to be a deterrent for applying. If the fee is a concern, please contact me.

Applicants can apply online at <https://online.factsmgt.com/signin/43CFH>. If you use FACTS for tuition, you may log in using the same credentials. All required supporting documents should be uploaded online or faxed to 866-315-9264.

### Required Documentation

Depending on your application some or all of the following documents may be required.

- Copy of 2017 or 2018 IRS Federal Form [1040](#), [1040A](#) or [1040-EZ](#) U.S. Individual Income Tax Return. If applicant and co-applicant file separately, we require both tax returns for the same tax year. Please make sure Social Security Number on application matches the Social Security Number on the Tax Return.
- Copies of all 2018 [W-2 Wage and Tax Statements](#) for both the applicant and co-applicant.  
**Please Note:** If you are applying before you have received all the 2018 W-2 Wage and Tax Statements, please submit them as soon as they become available.
- Copies of all supporting tax schedules if you have income from any of the following\*:
  - Business - send [Schedule C](#) or [C-EZ](#) and [Form 4562](#) Depreciation and Amortization
  - Farm - send [Schedule F](#) and [Form 4562](#) Depreciation and Amortization
  - Rental Property - send [Schedule E](#) (page 1)
  - S-Corporation - send [Schedule E](#) (page 2), [Form 1120S](#) (5 pages), [Schedule K-1](#) and [Form 8825](#)
  - Partnership - send [Schedule E](#) (page 2), [Form 1065](#) (5 pages), [Schedule K-1](#) and [Form 8825](#)
  - Estates and Trusts - send [Schedule E](#) (page 2), [Form 1041](#) and [Schedule K-1](#)

**\* IMPORTANT:** If you file a tax return but do not have W-2 wages because you are self-employed, you will be required to submit a copy of your current year Federal Form 1040 Tax Return.

- Copies of all supporting documentation for household Non-Taxable Income such as: Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF). If you do not file a tax return, you are required to provide documentation of all income received.

If you have questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 1-866-441-4637.